



How to Do Everything with Microsoft Office Excel 2007 (Paperback)

By Guy Hart-Davis

McGraw-Hill Education - Europe, United States, 2007.
Paperback. Book Condition: New. 229 x 185 mm. Language: English . Brand New Book. How to Do Everything with Excel 2007 teaches the reader how to master the latest version of Microsoft's market-dominating spreadsheet application Excel 2007 builds on previous versions of Excel by introducing a new interface featuring the Ribbon, a visual feature that replaces the current menus and toolbars and gives instant, context-sensitive access to whichever features the user currently needs. Excel 2007 also features an XML-based file format for greater compatibility with other applications, deeper integration with the other Office applications, and enhanced stability. Features Uses the proven hands-on approach of the How to Do Everything series to take the reader from being an Excel beginner to producing full-quality, professional work with Excel Coverage includes spreadsheet layout; basic and advanced formatting; adding impact with graphics and diagrams; using functions and formulae (built-in and custom); building databases; creating PivotTables and PivotCharts; and using Solver, Goal Seek, and what-if analysis to solve complex business problems How To sidebars introduce practical, timesaving techniques for everyday operations--from the mundane to the sophisticated. Did You Know sidebars point up key information on why Excel...



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